

# AR STATE BOARD OF MASSAGE THERAPY

## Enabling Laws

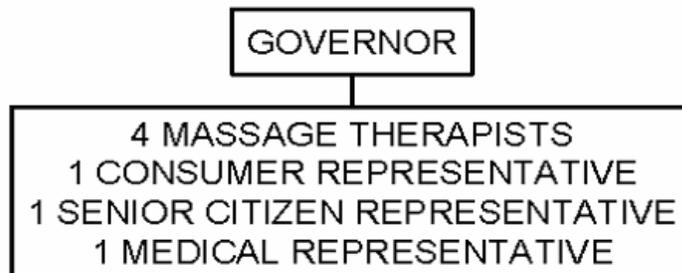
Act 19 of 2003  
A.C.A. §19-5-1215

## History and Organization

The Arkansas State Board of Massage Therapy was created with the intent to upgrade the standards of practice and education of massage therapy and regulate the practice of massage therapy in the State of Arkansas.

The Board consists of seven (7) members appointed by the Governor for a term of three years. Four members are licensed to practice massage therapy. One member represents the elderly, one member represents the public, and one member represents the medical field.

The Board has statutory authority to examine and inspect all massage therapy schools, offices, and clinics in the State. The Board is required to hold at least one examination each year, and may hold other examinations from time to time. Certificates of registration are issued annually for Massage Therapists, Master Massage Therapists, Massage Therapy Instructors, Massage Therapy Schools, and Massage Therapy Offices or Clinics. Registration certificates are issued annually and expire on June 30 of each year.



## Agency Commentary

The Arkansas State Board of Massage Therapy is requesting an increase in Operating Expenses in the amount of \$3,750 each year of the biennium. The rent is increasing from \$300 a month to \$800 a month with all the utilities paid. The Board is requesting an increase in rent of \$5,500, a decrease in electricity of \$1,500, and a decrease in water and sewage of \$250 each year of the biennium. The Board is requesting a salary increase to \$35,000 in FY06 and to \$38,500 for FY07 for the Executive Secretary.

## Audit Findings

DIVISION OF LEGISLATIVE AUDIT  
AUDIT OF :  
ARKANSAS STATE BOARD OF MASSAGE THERAPY  
FOR THE YEAR ENDED JUNE 30, 2001

Findings	Recommendations
None	None

## Employment Summary

	Male	Female	Total	%
White Employees	0	1	1	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			1	100 %

## Publications

### A.C.A 25-1-204

Name	Statutory Authorization	Required for		# Of Copies	Reason (s) for Continued Publication and Distribution
		Governor	General Assembly		
None	N/A	N	N	0	N/A

## **Analysis of Budget Request**

**Appropriation / Program:** 428 - Massage Board Operations

**Funding Sources:** MMT-Massage Therapy Board

The Arkansas State Board of Massage Therapy was created to upgrade the standards of practice and education of massage therapy and regulate the practice of massage therapy in the State of Arkansas. The Board has statutory authority to examine and inspect all massage therapy schools, offices, and clinics in the State. The Board is required to hold at least one examination each year, and may hold other examinations from time to time. Certificates of registration are issued annually for Massage Therapists, Master Massage Therapists, Massage Therapy Instructors, Massage Therapy schools, and Massage Therapy offices or clinics.

Base Level for this appropriation includes graduated salary increases of 3% to 1.5% each year over FY05 salary levels, along with related Personal Services Matching costs for one (1) Base Level position. Included in Personal Services Matching is a \$40 increase in the monthly contribution for State employee's health insurance for a total State match of \$320 per month.

Agency is requesting Base Level of \$75,340 in FY06 & \$76,417 in FY07 plus Change Level requests totaling \$9,168 for FY06 & \$12,251 for FY07. Requests include \$3,500 each year for increases in postage and mileage. The increase in postage is for additional licensee's mail outs. The number of Licensed Massage Therapist has doubled from 1000 to 2000 registered licensees in the past two years. An increase in mileage for the board members is requested in Travel Expense due to the board meetings being moved to Little Rock. An Extraordinary Salary Increase for the Therapy Technology Secretary is being requested in the amount of \$5,668 for FY06 and \$8,751 in FY07 due to a substantial increase in work load, hours, and responsibilities.

The Executive Recommendation provides for Agency Request in Operations and adjusts the Extraordinary Salary Increase to an increase of \$4,631 for FY06 and \$4,771 for FY07.

## Appropriation / Program Summary

**Appropriation / Program:** 428      Massage Board Operations  
**Funding Sources:**            MMT-Massage Therapy Board

### Historical Data

### Agency Request and Executive Recommendation

Commitment Item	2003-2004	2004-2005	2004-2005	2005-2006			2006-2007		
	Actual	Budget	Authorized	Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	28,559	29,348	29,348	30,228	35,000	34,859	31,134	38,500	35,905
<b>#Positions</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
Personal Services Matching 5010003	8,401	8,860	8,557	9,522	10,418	10,392	9,693	11,078	10,589
Operating Expenses 5020002	35,590	35,590	35,590	35,590	39,090	39,090	35,590	39,090	39,090
Travel-Conference Fees 5050009	0	0	0	0	0	0	0	0	0
Professional Fees and Services 5060010	0	0	0	0	0	0	0	0	0
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>72,550</b>	<b>73,798</b>	<b>73,495</b>	<b>75,340</b>	<b>84,508</b>	<b>84,341</b>	<b>76,417</b>	<b>88,668</b>	<b>85,584</b>
<b>Funding Sources</b>									
Fund Balance 4000005	176,250	215,260		311,462	311,462	311,462	396,954	396,954	397,121
Cash Fund 4000045	111,560	170,000		160,832	170,000	170,000	157,749	170,000	170,000
<b>Total Funding</b>	<b>287,810</b>	<b>385,260</b>		<b>472,294</b>	<b>481,462</b>	<b>481,462</b>	<b>554,703</b>	<b>566,954</b>	<b>567,121</b>
Excess Appropriation/(Funding)	(215,260)	(311,462)		(396,954)	(396,954)	(397,121)	(478,286)	(478,286)	(481,537)
<b>Grand Total</b>	<b>72,550</b>	<b>73,798</b>		<b>75,340</b>	<b>84,508</b>	<b>84,341</b>	<b>76,417</b>	<b>88,668</b>	<b>85,584</b>

The FY05 Budgeted amount in Personal Service Matching exceeds the authorized amount due to matching rate adjustments during the 2003-05 biennium.

## Change Level by Appropriation

**Appropriation / Program:** 428-Massage Board Operations  
**Funding Sources:** MMT-Massage Therapy Board

### Agency Request

Change Level		2005-2006	Pos	Cumulative	% of BL	2006-2007	Pos	Cumulative	% of BL
<b>BL</b>	<b>Base Level</b>	<b>75,340</b>	<b>1</b>	<b>75,340</b>	<b>100.0</b>	<b>76,417</b>	<b>1</b>	<b>76,417</b>	<b>100.0</b>
C01	Existing Program	3,500	0	78,840	104.6	3,500	0	79,917	104.5
C15	Ex Salary Increase	5,668	0	84,508	112.1	8,751	0	88,668	116.0

### Executive Recommendation

Change Level		2005-2006	Pos	Cumulative	% of BL	2006-2007	Pos	Cumulative	% of BL
<b>BL</b>	<b>Base Level</b>	<b>75,340</b>	<b>1</b>	<b>75,340</b>	<b>100.0</b>	<b>76,417</b>	<b>1</b>	<b>76,417</b>	<b>100.0</b>
C01	Existing Program	3,500	0	78,840	104.6	3,500	0	79,917	104.5
C15	Ex Salary Increase	5,501	0	84,341	111.9	5,667	0	85,584	112.0

### Justification

C01	Increases in Postage for 2,500 for additional mailings. Increase in Mileage for 1,000 for additional mileage travel for board members.
C15	Increase for 4,772 in FY06 and 7,366 in FY07 on Line Item Maximum salary for Therapy Technology Secretary.